



JOB DESCRIPTION

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| Position | Senior Operator |
| Reports to | Operations Manager |
| Direct reports | TBC – dependent on candidate |
| Date | April 2024 |

JOB PURPOSE

The Senior Operator role is responsible for leading projects/sites on the ground and directing other members of the team to complete jobs efficiently. At times there will be Site Supervision/Foreman responsibilities, with team members being responsible to you on site for a project's duration.

The position includes both team and solo work, using the candidate's prior experience and skills to determine the best techniques and course of action for the job at hand.

The role includes guiding and mentoring junior members, and at times, directing other team members, such as truck drivers and labourers, on a project site.

If the candidate is interested, there are opportunities for involvement in project management, quoting and tendering, quality assurance and staff management.

The Senior Operator ensures that daily operations are carried out in accordance with Pryde Contracting's Health & Safety policies.

The position works closely with the Operations Manager to ensure efficiency and cohesiveness across the business.

This position description, reporting structure and duties and responsibilities may be altered by the Company from time to time after consultation with you where the changes are deemed substantial.

PRYDE CONTRACTING VALUES

This is a leadership role, and as such, it is expected that Pryde Contracting's values and behaviours are demonstrated at all times. These are:

PRIDE: This may be our company name but it's also an outcome that we strive to achieve: it means we choose integrity every time; we do the right thing for the job, for the client and for our company reputation.

PROFICIENCY: This value is about ensuring we have excellent staff with top notch skills and varied experience. Linking in with Pride and Integrity, it's about ensuring our people are appropriately trained and qualified for their job, and also reflect our dedication to offering training and support for team members who are keen to learn and grow in their field.

POSITIVITY: This is about our attitudes; we want to build a team of can-do people who are eager to support each other, muck in, and look for solutions during difficult situations. This means showing respect and kindness to every staff member and client.

WHAT THE POSITION INVOLVES

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| Site Supervision | <ul style="list-style-type: none"> • Directing and guiding staff on site to ensure a smooth operation and efficiency for the project • Responding to issues as they arise and resolving problems; finding solutions and alternatives to help keep the project on track • Leading Toolbox Talks and reporting issues to the Operations Manager • Ensuring Pryde Contracting's H&S systems and processes are practiced at all times |
| Machine Operation | <ul style="list-style-type: none"> • Completing excavation work using heavy machinery • Making technical decisions on the best approach for the job • Effective planning, use of foresight and initiative to determine methods and tactics for each job • Caring for machines, during projects and after job completion, to ensure their longevity |
| Health & Safety | <ul style="list-style-type: none"> • Understanding and implementing Pryde Contracting's H&S systems, processes and policies. • Identifying risks to H&S across all areas of our work • Leading Toolbox Talks for projects, and overseeing staff's H&S performance when in Site Supervisor role • Assisting with investigations into accidents and incidents • Continually looking for ways to make improvements to our H&S systems policies and procedures |

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| Client liaison | <ul style="list-style-type: none"> • Providing the Operations Manager with timely information to keep clients informed and up-to-date • Assisting the Operations Manager with pre-start site visits to understand the clients' needs • Treating our clients with respect and making sure their needs are understood • Upholding Pryde Contracting's values at all times when liaising with clients |
| Quality control | <ul style="list-style-type: none"> • Support the Operations Manager with up-to-date information for documentation as and when required • Ensure required standards are met and maintained in order to achieve certification, as and when required |

CANDIDATE REQUIREMENTS

The right candidate for this role will ideally have:

- A qualification in the construction industry
- At least eight years' experience operating an excavator
- Experience leading sites and teams
- Experience quoting jobs
- Sound knowledge of H&S legislation and how to implement it in the field
- Good relationships and networks in the industry
- Excellent communication, relationship building and interpersonal skills
- A willingness to continually grow and develop their skills
- Leadership qualities; the ability to guide and direct team members while treating them with respect

This role requires flexible working hours from time to time, e.g. for training, networking and client meetings. Travel outside the region is sometimes necessary.